

Tracking #:

Catalog #:

Package with:

AUCTION ITEM DONATION FORM

Donor or Company Name (as it will appear in catalog): _____	Donor Phone: (circle one) Work Home Cell
Donor Address (include city, state and zip): _____	Donor Fax: _____ Donor Email: _____ Donor Website: _____
Contact Name (not listed in catalog): _____	Contact Phone: _____ Contact Email: _____
Donor(s) Signature (Required): _____	Donation Date: _____ Please send me an invitation to the auction: <input type="checkbox"/>
Solicitor: _____	Solicitor Phone: _____

Donated Item Information

Catalog Deadline

May 1, 2019

Detailed Catalog Item Description: *Please be complete* (i.e., quantity, size, color, number of people, valid dates, all label information for wine, etc.) Please attach any additional information.

Restrictions: (Expiration date, date specific, tax and gratuity not included, etc.)

Item Value:
 (Fair Market Value)



Type of Item

- Intangible Item
- Tangible Item
- Combination Package (tangible and intangible)

Intangible Item

- Gift certificate accompanies donation form
- Gift certificate will be mailed to Village Theatre
- Village Theatre has permission to create certificate

Tangible Item

- Item will be delivered to Village Theatre
- Please pick up my donation

PLEASE NOTE:

- (1) Village Theatre does not guarantee inclusion of any item in the live auction and may elect to utilize your donation for one of our many special events throughout the year.
- (2) Village Theatre reserves the right to adjust item value according to current fair market value.

Village Theatre
 303 Front St N.
 Issaquah, WA 98027
 Village Theatre Tax ID#: 91-1077130

Contact: Danielle Franich, Event & Annual Fund Manager
Ph: (425) 392-1942 x116
Please email completed form and current logo to:
 dfranich@villagetheatre.org