

**Village Theatre Institute/ Pathway to Institute  
TUITION AGREEMENT**

Student Name: \_\_\_\_\_ Institute / Pathway (circle one)  
Parent/Guardian(s): \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Parent/Guardian(s): \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
Mailing address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Home phone: \_\_\_\_\_ Parent/Guardian Email: \_\_\_\_\_

*As Parent/Guardian, I enter into the following agreement with Village Theatre Institute/Pathway to Institute:*

**TUITION**

- 1) **2011-2012 Tuition: \$ \_\_\_\_\_**. Parent/Guardian and student are entering into an eight-month commitment to Village Theatre Institute/Pathway to Institute, and agree to pay the tuition specified in full, even if the student chooses to withdraw from the program before completion.
- 2) **Registration Deposit:** A non-refundable deposit of \$ \_\_\_\_\_ will be collected at the time of registration (which will be no later than June 30, 2011). This deposit will be applied toward tuition.

**REFUNDS**

1. The registration deposit is non-refundable under any circumstance.
2. Refund schedule:
  - 100% of tuition, **less the non-refundable registration deposit**, is refundable if the student cancels by September 1, 2011.
  - Students enrolled in the Institute/Pathway to Institute who wish to withdraw **after** September 1, 2011 are obligated to pay the remainder of their **tuition in full**.

**PAYMENT METHODS**

1. Save 5% if you pay tuition in full by **September 5<sup>th</sup> for Institute**, or by **October 5<sup>th</sup> for Pathway to Institute**. Payment may be made via credit/debit card, cash or check. Please make checks out to Village Theatre.
2. Tuition may also be paid in monthly installments under the following conditions:
  - **Registration Deposit:** The non-refundable deposit equal to the final month's tuition will be collected at the time of registration.
  - Parent/Guardian will provide authorization for a credit/debit card to be charged monthly. This card must have an **expiration date** beyond **March of 2012**.
  - Remaining tuition payments will be charged to the card on file for **seven months**, beginning in September for Institute students, and in October for Pathway students.
  - Payments will **be charged** to the card on file **on or after the FIFTH (5<sup>th</sup>)** of each month.
  - Please complete Tuition Payment Schedule on page 2.

*I have read, understand and agree to the above:*

**X** Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**TUITION PAYMENT SCHEDULE**

2011-2012 Tuition Amount: \$ \_\_\_\_\_

Monthly Payment Amount: \$ \_\_\_\_\_ / 8 (months) = \$ \_\_\_\_\_ per month.

Registration Deposit (final month's tuition payment): \$ \_\_\_\_\_ received on (mm/dd/yy) \_\_\_\_\_

<i>Office Use Only</i>	
Scholarship: \$ _____	Work Exchange: \$ _____
Work Exchange Duties Agreement:	

This form is considered an agreement between Village Theatre Institute/Pathway to Institute and the parent/guardian for tuition payment in full. *Note: financial assistance may lower the monthly payment.*

I agree to make payments to Village Theatre as specified in this agreement and give my permission for the card below to be charged for those payments:

**X** Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Charge my:  Visa  Mastercard  American Express

Card # \_\_\_\_\_ Exp. Dt. \_\_\_\_\_ CID \_\_\_\_\_

*Office Use Only*

		Monthly Pmt. Amt.	Revised Pmt. Amt. (Scholarship/WE)	Entered in TM	Checked
1.	Reg. Deposit				
2.	Sept. (Institute)				
3.	Oct.				
4.	Nov.				
5.	Dec.				
6.	Jan.				
7.	Feb.				
8.	Mar.				
9.	Apr. (Pathway)				

Notes: \_\_\_\_\_  
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